

## Grading Checklist / Rubric for Talks (CS 7123, Fall 2008)

### Slide Preparation

0      1      2      3      4      5      6      7      8      9      10  
(poor)                  (fair)                  (good)                  (very good)                  (excellent)

#### Checklist:

1. correct length (15 - 40 slides)
2. readable color scheme
3. large enough fonts
4. organization
  - (a) introduction, body, and conclusion
  - (b) discusses background, problem being solved, solution, evaluation of solution, and significance of contribution (as appropriate)
5. simple, understandable figures (if appropriate)
6. supplements the talk
7. describes problem, solution, evaluation techniques, and contribution
8. appropriate to an audience of PhD students in different areas of CS

### Topic Mastery

0      1      2      3      4      5      6      7      8      9      10  
(poor)                  (fair)                  (good)                  (very good)                  (excellent)

#### Checklist:

1. ability to explain and answer questions background and problem being solved
2. ability to explain and answer questions about the proposed solution
3. ability to explain what the contribution of the paper is
4. have an opinion about the significance of this papers contribution (and be able to justify that opinion)

### Talk Execution

0      1      2      3      4      5      6      7      8      9      10  
(poor)                  (fair)                  (good)                  (very good)                  (excellent)

#### Checklist:

1. Spoken clearly and deliberately
2. modulation in tone of voice
3. appropriate gestures and hand movements
4. eye contact with the audience
5. appropriate pacing (1-2 minutes / slide, 30 minutes for presentation, not rushed at the end)
6. poise in answering questions